

	<p>कार्यालय, रक्षा लेखा प्रधान नियंत्रक</p> <p>Office of the Principal Controller of Defence Accounts</p> <p>6th तल, 'ए' ब्लॉक, रक्षा कार्यालय परिसर, अफ्रीका एवेन्यू मार्ग, नई दिल्ली-110023</p> <p>6th Floor, 'A' Block, Defence Offices Complex, Africa Avenue Marg, New Delhi-110023</p> <p>फोन/Ph.: 8929127901-04, 9873822060 फैक्स/Fax: 23013290</p> <p>Email : pcda_nd@nic.in website:http://pcdanewdelhi.gov.in</p>	
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Important Circular

No. AN-I/1303/2019-20/APAR-SPARROW/P-25

Dated: 09.02.2022

To


All Sr.AOs/AOs/AAOs/Sr. Adr/Adr
PIFAs/IFAs/Attachments/Deputation

Subject: Details regarding SPARROW.

APAR/MTPAR for the FY 2021-2022 is to be generated via SPARROW portal. In this regard, certain data/information regarding Level Pay, Leave details, Training attended etc. is required. Therefore, the requisite information may please be provided, immediately, latest by **25.02.2022**, in the enclosed format **Annexure 'A'**.

2. Office of the PIFAs/IFAs are also requested to provide the details of the transferred out officers (during the FY 2020-21).

This may kindly be accorded priority.


AO (AN)

Enclosure : Annexure 'A'

Copy to:

1. IT&S - for uploading on website

Annexure A

Name	Account No.	Category	Designation	Designation joining date	Pay Band	Grade Pay

APAR/MTPAR Period	Reporting Officer	Reviewing Officer	Accepting Officer

Leave Details

Sl. No	Nature of leave	No. of days	Period		Whether		Post sanctioned on PA
			From	To	Pre-sanctioned	Post-sanctioned on MC	

Training Details

Training attended during the period				
Sl. No.	Training Attended (on subject)	Period		Institute
		From	To	

Signature-_____